



San Damiano
College
YARRABILBA

SAN DAMIANO COLLEGE

SCHOOL FEES 2024

Student-based charges	First Child	Second Child	Third Child	Fourth Child	Fifth Child
Tuition Fee	\$ 1,212.00	\$ 908.00	\$ 606.00	\$ 303.00	\$ -
Resources and IT Levy	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
	\$ 2,062.00	\$ 1,758.00	\$ 1,456.00	\$ 1,153.00	\$ 850.00
Family-based charges					
Capital Levy	\$ 550.00	\$ -	\$ -	\$ -	\$ -
Parents and Community Levy	\$ 50.00	\$ -	\$ -	\$ -	\$ -
	\$ 600.00	\$ -	\$ -	\$ -	\$ -
Total annual fees and levies	\$ 2,662.00	\$ 1,758.00	\$ 1,456.00	\$ 1,153.00	\$ 850.00
Per term	\$ 665.50	\$ 439.50	\$ 364.00	\$ 288.25	\$ 212.50

METHODS OF PAYMENT

- BPAY

- Online via Mastercard/Visa card through the College website by clicking the Enrolment tab and selecting 'Fees Payment Online' or via the Parent Portal.

- Agreed Payment Plan by Direct Debit, Credit Card or BPAY

- EFTPOS – Debit and Credit Cards at the College Finance Office

- Cash at the College Finance Office

The college does not accept payment by cheques.

EXPLANATION OF FEES AND LEVIES

San Damiano College aims to provide a quality education to all students and in order for this to be achieved, fees and levies need to be charged.

Fees and Levies collected at San Damiano College are used for the following purposes which are aligned to the Vision and Mission of the College: <i>Capital Levy</i>	To cover repayments on buildings and maintenance	
<i>Parents and Community Levy</i>	To support the work of parents and the community within the college	
<i>Resources and IT Levy</i>	This levy covers costs inclusive of: <ul style="list-style-type: none"> •College Annual Magazine •Library Fee •Reports •Handbooks •Pastoral activities •Subject costs •Excursions •Class Competitions •Laptop or other technology device as determined 	<ul style="list-style-type: none"> •Most materials for practical subjects •Textbook hire •Photocopying •Computer and peripheral hardware •Computer software •IT support •LAN/WAN facilities •Internet costs

SCHOOL FEE AND LEVY COLLECTION PROCESS

1. School fees and levies are charged on a **term** basis during the first week of the term in accordance with School Fees Schedule.
2. Fees are due to be paid within 14 days of the issue of the School Fee statement. The due date will be noted on the statement.
3. Where a parent/guardian believes financial circumstances have arisen that will prevent or delay the payment of the school fee account, a variety of options is available:

Extension of time

If an extension is required, please contact the College Business Manager prior to when the debt is due.

➤ Payment Plans

Payment of the school fee and levy account is by regular instalments. All payment plans must ensure that the account is cleared by the last day of the school year or as negotiated with the Principal and/or Business Manager.

➤ Fee Concessions

In cases of financial hardship an application may be made for a fee concession.

- Concession applications are accepted at the commencement of each year or when the hardship within the family occurs. Concessions are issued for a maximum period of 12 months within a calendar year. Consideration for a subsequent 12-month period will require a new application.
- A compassionate and just approach under the mission and values of Brisbane Catholic Education and San Damiano College is used when reviewing applications. The same process is adopted by all Brisbane Catholic Education colleges for assessing eligibility.
- Concession application forms are available from the College Business Manager
- All matters are dealt with on a confidential basis.

LEAVING EARLY REFUND POLICY

Should a student leave the school during a school term, written notification must be forwarded to the Principal.

Student library books and laptops and all accessories are to be returned to the School.

- At the Principal's discretion, an adjustment to the Statement of Fees and Levies may be applied based on the number of weeks the student attended the School during the term.
- If any fees remain outstanding, they will be payable as per the normal payment terms and where appropriate, any fees in credit will be refunded.



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